

## Transparency Notice: How will your information be used about you?

**Research Study Title: Schools' Air quality Monitoring for Health and Education (SAMHE)**  
P91387

Imperial College London is the sponsor for this study and will act as the data controller for this study. This means that we are responsible for looking after your information and using it properly. Imperial College London will keep your personal data for:

- 10 years after the study has finished in relation to data subject consent forms.
- 10 years after the study has completed in relation to primary research data.

This study is stated to finish in January 2029, but additional funding may extend the project.

We will need to use information from you for this research project.

This information will include:

- Your email address

People who do not need to know who you are will not be able to see your name or contact details. Your data will be associated with your username instead.

We will keep all information about you safe and secure.

Once we have finished the study, we will keep some of the data so we can check the results. We will write our reports in a way that no-one can work out that you took part in the study.

### Legal Basis

As a university we use personal information to conduct research that will be in the public interest. Therefore, our legal basis for using your information under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, is as follows:

Imperial College London - "performance of a task carried out in the public interest".

Where special category personal information is involved (most commonly health data, biometric data and genetic data, racial and ethnic data etc.), Imperial College London relies on "scientific or historical research purposes or statistical purposes.

We will conduct scientific research in compliance with the law and the recommendations and guidance published by the UK Information Commissioners Office (ICO). This will follow similar rules to health and social care research where the College aims to conduct world

# Imperial College London

leading research and innovation aiming to deliver transformative impact for society. Scientific research should serve the public interest, which means that we have to demonstrate that our research has societal impact serving the interests of society as a whole.

## **International Transfers**

There may be a requirement to transfer information to countries outside the European Economic Area (for example, to a research partner). Where this information contains your personal data, Imperial College London will ensure that it is transferred in accordance with data protection legislation. If the data is transferred to a country which is not subject to a European Commission (EC) adequacy decision in respect of its data protection standards, Imperial College London will enter into a data sharing agreement with the recipient organisation that incorporates UK approved standard contractual clauses that safeguard how your personal data is processed.

## **Sharing your information with others**

For the purposes referred to in this privacy notice and relying on the bases for processing as set out above, we will share your personal data with certain third parties.

- Other College employees, agents, contractors and service providers (for example, suppliers of printing and mailing services, email communication services or web services, or suppliers who help us carry out any of the activities described above). Our third party service providers are required to enter into data processing agreements with us. We only permit them to process your personal data for specified purposes and in accordance with our policies.
- the following Research Collaborators / Partners in the study;
  - the Stockholm Environment Institute (SEI) at the University of York – will have access to your personal data including your contact details because they will be leading communications with schools
  - The United Kingdom Health Security Agency - because they may seek to contact you in relation to additional surveys they would like to conduct to collect supplementary data

## **What are your choices about how your information is used?**

You can stop being part of the study by deleting your account at any time, without giving a reason, and there will be no repercussions if you decide to do so. If you do, we will delete your personal data from our records but we will keep any data you have entered in the app in response to the various embedded activities. You will be able to see what personal data

# Imperial College London

we have about you under account settings and change it as required to ensure it is up to date.

## **Where can you find out more about how your information is used?**

You can find out more about how we use your information

- by asking one of the research team
- by sending an email to [hello@samhe.org.uk](mailto:hello@samhe.org.uk)
- by visiting <https://samhe.org.uk>

## **Complaint**

If you wish to raise a complaint on how we have handled your personal data, please contact Imperial College London's Data Protection Officer via email at [dpo@imperial.ac.uk](mailto:dpo@imperial.ac.uk), via telephone on 020 7594 3502 and/or via post at Imperial College London, Data Protection Officer, Faculty Building Level 4, London SW7 2AZ.

If you are not satisfied with our response or believe we are processing your personal data in a way that is not lawful you can complain to the Information Commissioner's Office (ICO). The ICO does recommend that you seek to resolve matters with the data controller (us) first before involving the regulator.